The River Church
N13205 Rice Lake Rd, Minong, WI 54859
(715)466-2844

Church Rental for Weddings –**Non Attenders**

Building Rental Time Scheduling:
1. For weddings using only the church sanctuary, start time must be no later than 5:00 pm.
2. For weddings where there will be a reception held in the building, start time must be no later than 3:00 pm.

Building Rental Fees:
Sanctuary only: $375.00
Includes:
Facility: $200.00
Custodian: $100.00 (paid directly to custodial staff)
Sound Technician: $ 75.00 (paid directly to Sound Technician)

Sanctuary & Fellowship Center: $475.00
Includes:
Facility: $250.00
Custodian: $150.00 (paid directly to custodial staff – The wedding party is expected to do their own set-up and custodians will tear-down and take care of the rest.)
Sound Technician: $ 75.00 (paid directly to Sound Technician)

Organist/Keyboard: as per individual ($75.00 minimum)
Additional Musicians (i.e. soloists): as per individual ($75.00 minimum)
Officiating Pastor – Honorarium of: $100.00 - $300.00

I. Procedures:
A. Couples with local address must attend The River Church worship services 6 times before wedding (including couples who want one of our pastors to perform the wedding off-site). Couples from out of town must attend a home church. 4-6 premarital counseling sessions with the pastor are required. *(The exception to these rules would be non-member couples who are only renting our facility and are using their own pastor to perform the ceremony.)*

II. Rules:
A. The outside doors to the church must never remain propped open. Please close

promptly after opening.

B. The church does not furnish the aisle runner.

C. There will be absolutely no smoking inside the church, bathrooms included.

D. No intoxicating beverages of any kind are allowed either inside the church or outside on the grounds.

E. No rice or bird seed permitted to be thrown on premises.

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Nursery Policy:
Unless prior arrangements have been made, the Church Nursery is unavailable for weddings.

If the nursery is to be used during weddings, it is the responsibility of the parties requesting nursery care to arrange for and hire eligible staff. Two staff members are required for each area used (i.e. toddler area, infant area). One staff member in each area must be an adult. The second staff members may be adult or youth at least 12 years of age.

The rate of pay for the hired staff is $13 per hour per adult, and $7 per hour per youth, to be paid to staff immediately following the event. The hired staff are responsible to put toys away, empty garbage and put toys that have been in children's mouths in the proper containers.

The River Church must be notified in advance of the event if nursery care is needed. In the case of a wedding, notification must be 2 weeks prior to the event.